

## CURRICULUM VITAE

### PERSONAL DATA:

NAME : OTINGIRO NASAN  
PLACE OF RESIDENCE : PALLISA  
DATE OF BIRTH : 12<sup>TH</sup> .12.1994  
RELIGION : CHRISTIAN  
MARITAL STATUS : MARRIED  
NATIONALITY : UGANDAN  
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### Personal profile.

Am well-mannered, articulated and hardworking individual who graduated with A master of Education degree (Med. Administration & Planning) and with a sufficient experience to start a professional career and other carrier opportunities relating with education.

I am aiming at becoming an organizational asset through the training and experiences I have attained in various duties and responsibilities given to me for the achievement of the educational goals and objectives.

### Key skills.

- Information technology (Microsoft office and Linux)
- Communication
- Excellent time management
- Excellent training and supervision techniques

### Career.

**05<sup>th</sup> .Feb.2026 –To date Busitema University, Faculty of Science Education.**

### Duties.

Teaching/ lecturing agriculture courses

Development of online courses and instructional materials

Setting, invigilating and marking assignments, course works and examinations

Research grant writing and research writing

**27<sup>th</sup>. May. 2019- 5<sup>th</sup> .Dec.2024 Bukedea senior secondary school (Bukedea district)**

**Duties.**

Preparing schemes of work for computer studies and geography

Drawing daily lesson plans for “O” and “A” computer studies and geography classes

Set and mark computer studies and geography examinations

Carry out extra co-curricular activities with students

**27<sup>th</sup>. May.2019 –5<sup>th</sup> .Dec.2024 Bukedea secondary school Head of Computer Studies department.**

Providing professional leadership and management of the Computer Studies team

Supporting and developing the team and to hold the team members accountable for student progress.

Overseeing teaching approaches used by the subject team and advising on classroom management relevant to the subject matter.

Developing and selecting suitable learning resources and materials.

**6<sup>th</sup> Feb.2018 –to 27<sup>th</sup>. May 2019 Good Shepherd High School (Pallisa district)**

Preparing schemes of work for computer studies and geography

Drawing daily lesson plans for “O” and “A” computer studies and geography classes

Set and mark computer studies and geography examinations

Carry out extra co-curricular activities with students

**6<sup>TH</sup>.Aug. 2009 –to date Managing Director St Nathan junior and primary school (Pallisa district)**

Monitoring classes and school performances

Implementing school policies and regulations

Coordinating with the resident director, school board, and other members of the institution

**2017/2018 Academic Year Speaker Teso Student’s Development Association (Busitema University)**

Facilitating discussions of the association

In the event that the chairperson was unable to attend, chair meetings

Facilitating general membership meetings.

### **2017/2018 Academic Year General Secretary Busitema University Anglican Community**

Maintaining diaries and records of Anglican Church

Typing, preparing and collating reports

Organizing and servicing meetings (producing agendas and taking minutes)

### **2016/2018 Academic Year Chief Editor Busitema University Campus Eye Newsletter**

Managing the team of campus article writers and editors

Determining the look and feel of the publication regarding campus issues

Decide on what to be published and overseeing the publication's operations and policies.

### **2017/2018 academic year a spired as Campus Speaker Busitema University**

#### **Education /training**

- 01<sup>st</sup>.Aug.2023 up-to-date:Gulu University,Master of Education in Curriculum Studies and Foundations of Education.
- 24<sup>th</sup>.Sept. 2021-29<sup>th</sup> .Nov. 2024: Uganda Christian University,Master of Education in Administration & Planning.
- 10<sup>th</sup>.Aug. 2015-3<sup>rd</sup>.Oct.2018: Busitema University, Bachelor of Science Education (Hons)
- 4<sup>th</sup>. Feb. 2013- 5<sup>th</sup> Dec.2014:Nkutu Memorial School, Uganda Advanced Certificate of Education.
- 6<sup>th</sup>.Feb.2009- 7<sup>th</sup> Dec.2013: Fr. John Kiggen Memorial School, Uganda Certificate of Education.
- 2<sup>nd</sup> .Feb.2001- 11<sup>th</sup>.Nov 2007:Nyakoi Primary School, Primary Leaving Examinations.
- 1<sup>st</sup>.Dec.2021-4<sup>th</sup>.Dec.2021: Financial Management, developing donor projects and management of infectious diseases Seminar at Uganda Christian university (Mukono, Uganda)
- 22<sup>nd</sup> .Nov.2021-24<sup>th</sup> .Nov.2021: Cyber school certified e-learning teacher-level1 training at Nabisunsa girls school (Kampala)
- STIR continuous teacher education program at Bukedea senior secondary school

**Hobbies/ Interests.**

Reading

Discussions

Research-oriented

Love touring and adventure

**Reference:****Dr. Olema David Khan (PhD)**

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