

CURRICULUM VITAE

1.0 Biodata

1.1 Surname	:	Wanyama
1.2 Other names	:	Joseph Erogo
1.3 Date of birth	:	10 TH December 1969
1.4 Place of birth	:	Busia District
1.5 Nationality	:	Ugandan
1.6 Sex	:	Male
1.7 Marital status	:	Married
1.8 No. of children	:	Four
1.9 Contact address	:	Wanyama Joseph Erogo Deputy Dean of Students Busitema University PO Box 236, Tororo Telephone: +256-0774-973212 +256-0702-036315 E-mail: werogo@yahoo.com

2.0 Educational Background and qualifications/awards.

Year	Institution	Awards
2002-2003	Uganda Management Institute	Master of Management Studies
2007-2008	Kyambogo University	Postgraduate Diploma in Special Needs Education
2000-2001	Uganda Management Institute	Postgraduate Diploma in Management Studies
1996-2001	British College of Professional Management	Honours Group Diploma in Management
2015- 2018	Mount Kenya University	Bachelor of Commerce
1990-1993	Makerere University	Bachelor of Science Degree with Education(Biological)
1988-1990	Namilyango College	Uganda Advanced Certificate of Education
1984-1987	Manjasi High School	Uganda Certificate of Education
1977-1983	Masaba Primary School	Primary Leaving Certificate

3.0 Brief details of work experience

Since 1993 when I graduated with a Bachelor of Science Degree with Education, I have worked with Different Institutions of learning gaining outstanding and distinguished experience in student affairs management especially in governance, student leadership, welfare administration, career guidance and discipline at Namilyango College, SOS Children's Village -Uganda Schools and Busitema University. I have been able to rise from a Classroom Secondary School Teacher to House Master, Head of Biology Department, Head Teacher, Warden, Senior Warden to the position of Deputy Dean of Students which I hold currently. I have worked as Warden, Senior Warden and Deputy Dean of Students at Busitema University for 13 years assisting the Dean of Students in staff performance management, and students' welfare administration. I have severally acted as Dean of Students in absence of the Dean of Students.

3.1 Summary of Work experience

2019- To date	- Deputy Dean of Students
Jan –June 2016	- Acting Dean of Students
2015- 2019	- Senior Warden Busitema University
2010- 2014	- Warden- Busitema University
2007-2010	- School Principal SOS Hermann Gmeiner Schools
2004-2009-	- Headteacher SOS Hermann Gmeiner Secondary School
1997- 2004	- Head of Biology Department - Namilyango College
1997- 2004	- Housemaster -Namilyango College
1993- 2004	- Teacher- Biology/ Chemistry Namilyango College
May- July 1992	- Teacher - Jinja Senior Secondary School (first teaching practice)

3.2 Governance and Community Engagements

2014/2016	- Chairman PTA Naalya Secondary School -Namugongo
2015 – 2020	- Chairman Board of Governors Dabani Girls Secondary School
2004- 2015	- Chairman Board of Governors Busikho Teachers' College
2016 – Date	- Vice Chairman Board of Governors Masaba college Busia
1992	- Volunteer worker - assisted local councils to collect views for the Constitutional Commission.
1991	- Participated In the 1991 Population Census as an Enumerator.

3.3 Competencies

In the 29 years working experience I have gained considerable competencies in the following areas:

- i. Students' Welfare Programme design and implementation
- ii. Evaluation of students' welfare systems in higher education
- iii. Formulation of welfare Policies in higher education
- iv. Strategic governance in post primary institutions
- v. Speech writing and communication skills
- vi. Staff performance Management

- vii. Human Resource Management and Development
- viii. Minute writing
- ix. Project Proposal writing
- x. Strategic Planning
- xi. Team building
- xii. Planning, Organizing/coordinating, facilitation/training
- xiii. Research/data collection, analysis and interpretation
- xiv. Report writing
- xv. Budgeting and budgetary management
- xvi. UNEB Examiner -Biology Practical 553/2 (1997-2007)
- xvii. Computer Literacy: Ms Access, Ms word Ms Excel and Internet

3.4 Brief details of working experience

3.4.1 Deputy Dean of Students Busitema University

As Deputy Dean of Students I perform the following responsibilities

- i. Drafting Reports, policies, agenda and memoranda to the students' Affairs and Disciplinary Committee of Council
- ii. Minute Secretary for Students' Affairs and Disciplinary Committee of Council
- iii. Drafting communications from Dean of Students Office to students
- iv. Assisting the Dean of Students in coordinating and supervision of welfare activities in different Campuses.
- v. Preparation of annual budgets for Department of Dean of Students
- vi. Appraising staff in the Department of Dean of Students
- vii. Ensuring that both resident and non resident students are accommodated
- viii. Ensuring that halls of residence are maintained in good condition
- ix. Ensuring timely payment of feeding and living out allowances to students
- x. Initiating a variety of programmes to advance students welfare.
- xi. Ensuring that students comply with University Students' Rules and Regulations
- xii. Supporting the development of Sporting activities in the halls of residence.
- xiii. Developing Work plans and budgets for the halls of residence.
- xiv. Solving students problems within the frame work of the University rules, Regulations and guidelines.
- xv. Representing the dean of Students in various University activities as/when instructed.
- xvi. Performing the functions of Dean of students in her absence.

Achievements

1. Drafted memos and reports to the students Affairs and Disciplinary Committee of Council which led to the approval of the following policies and reports:
 - i. Students' Accommodation Policy
 - ii. Students Disability Policy
 - iii. University sports policy
 - iv. University Sports Strategic Plan
 - v. Hall renaming report at Busitema Campus
 - vi. Hall renaming report at Arapai Campus

2. Writing speeches for the Vice Chancellor, Chairperson Students Affairs Committee of Council for Student Affairs and Disciplinary Committee meetings
3. Compiled welfare evaluation reports at all Campuses which led to improvements in students welfare programmes

3.4.1.1 Other Key responsibilities held at Busitema University

- i. Member of Busitema University Health Service Committee 2020 to Date
- ii. Member of Busitema University Corvid-19 Task Force
- iii. Member of the first University Budget Committee from 2011 to 2012
- iv. Chairperson of the Committee that reviewed the Students' Rules and Regulations which were approved by University Council
- v. Member of Busitema University Space allocation Committee
- vi. Vice President of the Local Organizing Committee for the Federation of the East Africa University Sports Women Games
- vii. A member of the University Ceremonies Committee and Chairperson of Entertainment and Public Address Sub Committee of the Ceremonies Committee.
- viii. I was appointed a member of the Contract Management team for construction of sanitation facilities at the Campus

3.4.2 Headteacher Hermann Gmeiner Schools

As school Headteacher I was responsible for the following functions

- i. Spearheading recruitment, selection, training development and appraisal of staff to ensure that only the best staff are employed
- ii. Monitoring performance of staff
- iii. Provide Leadership in planning, organizing, coordinating and monitoring education activities of Hermann Gmeiner Schools.
- iv. Budgeting and Budgetary Management.
- v. Preparation of quarterly plans and reports regarding implementation of school activities
- vi. Leading the Management committee in formulation of school policies and guidelines
- vii. Ensures annual professional development plans are written and implemented for staff members

3.4.3 Head of Biology Department at Namilyango College

As Head of Biology Department I was responsible for the following functions

- i. Supervision of the teachers in the department to ensure that they follow the syllabus and they are up to date with the subject matter.
- ii. Preparation and coordination of schemes of work.
- iii. Giving demonstration lessons to guide new and inexperienced teachers
- iv. Preparation of marking schemes for the subject and supervise the writing of term or annual reports for students.
- v. Arranging and conducting departmental meetings and liaising with the Headteacher where need arose.

- vi. Making requisitions of books, materials and equipment for the department

3.4.4 Housemaster at Namilyango College

As Housemaster I was responsible for the following functions

- i. Monitoring students' social and academic welfare
- ii. Student counseling
- iii. Handling discipline problems of students.
- iv. Reporting any problems in the house requiring the attention of the school administration

3.5 Member Board of Governors Busikho PTC, Dabani Girls Secondary School and Masaba college Busia. As Chairperson Board of Governors, I perform the following responsibilities

- i. Chairing meetings of the Board of Governors
- ii. Approving and monitoring the implementation of the college plans.
- iii. Monitoring students' performance.
- iv. Approving and monitoring the implementation of school budget.
- v. Monitoring the construction and maintenance of school buildings
- vi. Monitoring the procurement and maintenance of school assets for example land, vehicles materials and equipment.
- vii. Planning and holding effective meetings.
- viii. Monitoring discipline in the school.
- ix. Monitoring staff performance.

3.6 Training workshops/Seminars attended

- i. Managing Students' Activism in Higher Education which took place in Johannesburg, S. Africa
- ii. Advanced Human Resource Management and development Programme
- iii. Performance management
- iv. CPA annual seminar 2022
- v. Integrated financial Management System organized by Ministry of Education
- vi. Guidance and counseling
- vii. Budgeting and expenditure control
- viii. Training of trainers
- ix. Minute writing and communication skills
- x. Financial Management in educational Institutions
- xi. Staff recruitment and induction
- xii. Leading high performance teams

3.7 Workshops facilitated

- i. Guild leadership training at Busitema University
- ii. Induction of new Board Members at Dabani Girls School, Masaba College Busia
- iii. Instructional leadership in secondary schools in Wakiso District
- iv. Performance Management of teachers in secondary Schools in Wakiso

- v. Training of trainers workshop for teachers of Mpoma School and Buloba High School

4.0 Extracurricular activities

- i. Rugby
- ii. Basket ball
- iii. Current affairs
- iv. Reading Newspapers
- v. Reading Books
- vi. Internet surfing

5.0 REFEREES

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